

SAPC -23558

347
17 January 1958

Dear [REDACTED]

In response to our recent telephone conversation and as promised [REDACTED] when he came through Washington, there is furnished herewith complete facts as shown on our records, plus statements, to the best of my ability, that were made by [REDACTED] while visiting us.

A review of [REDACTED] advance account shows the following:

4 July	1956	Advance Eqs	\$ 945.74
11 January	1958	Advance Base B	225.00
25X1A		Total	<u>\$1,170.74</u>

[REDACTED] during his stopover in Washington, D. C., advised he received the amount of \$945.74 on 4 July 1956 for the purpose of defraying expenses abroad. The amount was arrived at as stated hereunder:

R/T Air Fare: D. C. to Frankfurt	\$ 888.00
Tax:	2.74
Berth: New York to Frankfurt	55.00
Total	<u>\$ 945.74</u>

[REDACTED] stated that he already had the necessary tickets for travel abroad which were furnished by Hycon, however, the tickets offered by our [REDACTED] were accepted and used by him during the travel. He further advised that the unused portion of the tickets furnished by Hycon were forwarded to his wife and were subsequently forwarded to Hycon. [REDACTED] furnished the following itinerary in connection with travel from Los Angeles to Base A:

LV: Los Angeles	2300	26 June 1956	TWA
AR: Columbus, Ohio	0900	27 June	
Lv: Columbus, Ohio	1115	28 June	AA
AR: Rochester	1530	28 June	
LV: Rochester	2330	28 June	
AR: New York	0015	29 June	
LV: New York	1330	1 July	AA
AR: Washington, D. C.	1440	1 July	
LV: Washington, D. C.	1130	4 July	NAT'L
AR: New York	1230	4 July	
LV: New York	1440	4 July	PAA
AR: Frankfurt	0900	5 July	
LV: Frankfurt	0930	5 July	MILITARY
AR: Base A	1015	5 July	

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██████████ was to remain at ██████████ and therefore he turned in the return portion of the PAA ticket procured for him by our ██████████ from the \$945.74 advance to the ██████████ office and received and retained PAA check number 723013 in the amount of \$395.50. According to ██████████, the tickets stubs for the used portion of the R/T ticket, furnished by ██████████, (Washington, D.C. to ██████████) as well as his claim for reimbursement of travel expenses were submitted to your company for processing.

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From the date of arrival at ██████████ through 2400 31 October 1957, ██████████ was paid a subsistence allowance in lieu of room and board by the Finance Officer. His travel from ██████████ as well as subsistence while at ██████████ (thru 2400 10 January 1958) was paid by our Finance representative at ██████████. ██████████ received an advance in the amount of \$225.00 to defray expenses of returning from abroad and filed with us his itinerary while in Washington as follows:

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██████████	0840	11 January 1958	MIL
	1710	11 "	
	1800	11 "	
	1830	11 "	
	1430	12 "	
	1515	12 "	
	1630	12 "	
			MIL
	0745	13 "	
	1320	13 "	COM AIR
0650	14 "		
AR: Washington, D.C.			
LV: Washington, D.C.			
AR: Los Angeles			
* quarters furnished			

PER DIEM:

11 January 1958	1/2 day @ \$ 2.25	\$ 1.13	
	1/4 day @ 6.00	1.50	
	1/4 day @ 11.00	2.75	
	Less 40% (2.15)		
	Less Amt pd 1.25	(.90)	\$ 4.48
12 January	3/4 day @ 11.00	\$8.25	
	1/4 day @ 6.00	1.50	9.75
13 January	1/2 day @ 6.00	3.00	
	1/2 day @ 12.00	6.00	9.00
14 January	1/2 day @ 6.00	3.00	3.00
TOTAL PER DIEM			<u>\$ 20.23</u>

ALLOWABLE EXPENSES:

AIR FARE:	D.C. to Los Angeles	\$107.80
TAXI	: Washington Airport to Hotel	4.50
TAXI	: Hotel to Washington Airport	?
TAXI	: Los Angeles Airport to Home or Mileage	?
	@ \$.10 per mile	

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SUMMARY OF ABOVE TRAVEL:

Per Diem
Transportation
Expenses

\$ 26.23
107.80
?

Certain of the data furnished in this letter is for informational purposes only, but should assist you in reconciling with [REDACTED] and records he has sent you, or may have in his possession, these two travel accounts. Our interest is that we receive from [REDACTED] or from Hycon on his behalf, accountings or a remittance or a combination of the two in the amount of \$1,170.74 at your very early convenience.

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Very truly yours,

[REDACTED]

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Dist: O & 1 - Add
3 - O/S 100 ✓
4 - [REDACTED]
5 - FO (20 days)
6 - Reading (Fin)
7 - Chrono

DNO:vt

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